

नेपाल बैंक लिमिटेड
तह ६, सहायक प्रबन्धक पदको खुल्ला प्रतियोगितात्मक परीक्षाको पाठ्यक्रम

पाठ्यक्रमको रूपरेखा :- यस पाठ्यक्रमको आधारमा निम्नानुसारका चरणमा परीक्षा लिइने छ :

प्रथम चरण :- लिखित परीक्षा पूर्णाङ्क :- २००
द्वितीय चरण :- अन्तर्वार्ता पूर्णाङ्क :- ३०

परीक्षा योजना (Examination Scheme)

१. प्रथम चरण : लिखित परीक्षा (Written Examination)

पूर्णाङ्क :- २००

पत्र	विषय	पूर्णाङ्क	उत्तीर्णाङ्क	परीक्षा प्रणाली	प्रश्न संख्या X अङ्क	समय
प्रथम	Economy, Money and Banking	१००	४०	विषयगत	२ प्रश्न X २० अङ्क = ४० अङ्क ६ प्रश्न X १० अङ्क = ६० अङ्क	३ घण्टा
द्वितीय	Management and Finance	१००	४०	विषयगत	२ प्रश्न X २० अङ्क = ४० अङ्क ६ प्रश्न X १० अङ्क = ६० अङ्क	३ घण्टा

२. द्वितीय चरण : अन्तर्वार्ता (Interview)

पूर्णाङ्क :- ३०

विषय	पूर्णाङ्क	परीक्षा प्रणाली
व्यक्तिगत अन्तर्वार्ता	३०	मौखिक

दृष्टव्य :

- लिखित परीक्षाको माध्यम भाषा नेपाली वा अंग्रेजी अथवा अंग्रेजी र नेपाली दुवै हुनेछ ।
- प्रथम र द्वितीय पत्रको लिखित परीक्षा छुट्टाछुट्टै हुनेछ ।
- लिखित परीक्षामा यथासम्भव पाठ्यक्रमका सबै खण्डबाट प्रश्नहरू सोधिनेछ ।
- विषयगत प्रश्नमा प्रत्येक पत्र/विषयका प्रत्येक खण्डका लागि छुट्टाछुट्टै उत्तरपुस्तिकाहरू हुनेछन् । परीक्षार्थीले प्रत्येक खण्डका प्रश्नहरूको उत्तर सोही खण्डका उत्तरपुस्तिकामा लेख्नुपर्नेछ ।
- यस पाठ्यक्रम योजना अन्तर्गतका पत्र/विषयका विषयवस्तुमा जेसुकै लेखिएको भएतापनि पाठ्यक्रममा परेका कानून, ऐन, नियम तथा नीतिहरू परीक्षाको मिति भन्दा ३ महिना अगाडि (संशोधन भएका वा संशोधन भई हटाईएका वा थप गरी संशोधन भई) कायम रहेकालाई यस पाठ्यक्रममा परेको सम्झनु पर्दछ ।
- प्रथम चरणको परीक्षाबाट छनौट भएका उम्मेदवारहरूलाई मात्र द्वितीय चरणको परीक्षामा सम्मिलित गराइनेछ ।
- पाठ्यक्रम लागू मिति :- २०७५/०६/२५

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प्रथम पत्र :- Economy, Money and Banking

Section (A): Economy: 50 Marks

(1×20+3×10=50)

1. National Income Accounting: GDP, GDP Measurement, GDP Computation in Nepal and its problems.
2. Growth Theories: Harrod-Domar & Solow-Swan
3. Price and Output Determination under Various Market Systems: Perfect Competition, Imperfect, Monopolistic and Oligopoly Market Systems.
4. Theories of International Trade and Investment, Foreign Trade and Investment Policies of Nepal.
5. Development Economy Structure and Characteristics of Developing Economics, Determinants of Economic Growth, Development issue and Challenges, Privatization and its Present Affairs in Nepal.
6. Poverty, Inequality, Population Growth and Challenges in Nepal.
7. Development Planning and its importance: Development Planning in Nepal Issues and Challenges.
8. Monetary and Fiscal Policy of Nepal
9. Industrial and Commercial Policy of Nepal
10. Bank and Financial Institutions Act 2073, Nepal Rastra Bank Act 2058, Banking Offense and Punishment Act 2064 & AML Act 2064 and Various NRB Directives.

Section (B): Money & Banking: 50 Marks

(1×20+3×10=50)

1. Banking: History, Role and Functions of Commercial Banks and Central Bank.
2. Management of Commercial Bank: Profitability and Liquidity Management, Assets and Liability Management, Lending Principles and its Management, Determination of Interest Rates.
3. Concept and Methods of Project Evaluation, Project Appraisal Techniques, Analysis of Financial Statements, Ratio Analysis, Cash Flow Analysis and Measuring for the performance.
4. Bank Marketing: Banking Products and Instruments, Target Groups/Customer-line, Marketing Strategies and plans.
5. Foreign Exchange Management Policy, Practices and Regulation in Nepal.
6. Money Supply: Definition, Factors affecting Money Supply, High Power Money and Money Multiplier.
7. Inflation: Concept, Causes, Measurement and Consequences, Trade-off between inflation and unemployment.
8. Bank Risks Management, BASEL III and related NRB Directives.
9. Trade Finance: Letter of credit, Letter of Guarantee, etc. and related NRB Directives.

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द्वितीय पत्र :- Management and Finance

Section (A): Management: 50 Marks

(1×20+3×10=50)

1. Organization Development: Organization Development Process, Organization Development at Group and Inter group level, Changing Organizational Culture.
2. Strategic Planning & its concept, Environmental Scanning, SWOT Analysis, Strategy Formulation, Implementation, Evaluation and Control.
3. General Management: Meaning, Theories, Principle & Functions; Emerging concepts of Management, Role of Managers, Skills, Ethics and Social Responsibility.
4. Meaning and Approaches of HRM, HR Planning, Job Descriptions, Recruitment and Selection, Training and Development, Performance Management
5. Contemporary Challenge and Problems of Human Resource Management, Labors Relations and Negotiations.
6. Fundamentals of Organizational Behavior: Individual and group behavior, Leadership Development, Motivation, Communication, Time Management, Conflict Management, Decision Making and Problem Solving.
7. Quality Management: TQM Techniques, Factors affecting Quality, Managing Change and Development in Organization.
8. IT/MIS Concept, Scope and System of Electronic Commerce, Hardware, Operating System and Software, Database Management System, Database Recovery Method, IT-Risk Analysis, Local Area Network and Wide Area Network, Word, Excel, Cyber Crime and its control.
9. Corporate Governance & related NRB directives.
10. Business Statistics; Sampling, Data Collection, Tabulation, Analysis of Correlation and Regression, Test of hypothesis, Chi Square Distributions and its application, Preparation of Reports

Section (B): Finance: 50 Marks

(1×20+3×10=50)

1. Financial Management, Financial System and Market, Capital and Money Market, Securities Market, Financial Derivatives and Instruments.
2. Financial Planning, Present Value and Opportunity cost of Capital, Financial Investment Analysis.
3. Financial Sectors Reforms in Nepal.
4. Capital Budgeting: Techniques, significance, Application of the concept, Cohesion among Alternative Proposals, Pay Back Method, Capital Rationing.
5. Portfolio Management: Analysis and Selection, Associated Risk Analysis in Portfolio Management.
6. Profit Management, Break Even Analysis
7. International Organizations- World Bank, IMF, ADB, WTO
8. Regional Economic Cooperation - SAARC, ASEAN, EU, BIMSTEC.